

## 1. Policy Statement

- 1.1. At the Channel 7 Children's Research Foundation, we are committed to protecting your privacy and ensuring the security of your personal information.
- 1.2. This Privacy Policy outlines the types of information we collect, why we collect it, and how we use, store, and protect it.
- 1.3. We reserve the right to update or modify this policy at any time, and we will notify users of any significant changes.
- 1.4. Please check this page periodically for updates.
- 1.5. By using our services, you agree to the terms outlined in this policy.

## 2. Information we collect

- 2.1. We collect several types of personal information to facilitate our activities. This includes:
  - a. names
  - b. home, work and/or email addresses
  - c. phone numbers
  - d. date of birth
  - e. details of reviews and emails you send to us
  - f. details of academic qualifications
  - g. donation information
  - h. other, as required to comply with relevant laws and regulations.

## 3. Why we collect personal information

- 3.1. We use your personal information to improve our Foundation activities such as:
  - a. processing grant applications
  - b. processing donations
  - c. communicating with you about our research and fundraising
  - d. complying with legal obligations.

## 4. How we collect and store personal information

- 4.1. We collect personal information directly from you when you:
  - a. interact with us over the phone, in person, or on our website
  - b. fill out online forms during the grant application process
  - c. attend an event hosted by us
  - d. subscribe to our mailing list
  - e. apply for a position with us as an employee, contractor/supplier, or volunteer.

## 5. How we use your personal information

- 5.1. We use personal information for many purposes in connection with our Foundation including to:
  - a. process grant applications
  - b. process donations
  - c. communicate with you about our research, fundraising or events.
- 5.2. We may also share your personal information with third parties when you reasonably expect us to.

- 5.3. In practice, we would only disclose your information to:
  - a. reputable third-party service providers (e.g., cloud storage and IT)
  - b. professional services advisors
  - c. comply with relevant laws and regulations (e.g., fraud prevention).

## 6. How you can access or correct your personal information

- 6.1. Under the Australian Privacy Principles, you have the right to access and correct the personal information we hold about you.
- 6.2. You can do this by contacting our team via email on [crf@crf.org.au](mailto:crf@crf.org.au)

## 7. How you can report a privacy violation

- 7.1. For complaints about how we handle your personal information, please contact us by sending an email to [crf@crf.org.au](mailto:crf@crf.org.au) marking this as a Privacy Violation Complaint.
- 7.2. **Note:** We will require proof of your identity and full details of your request to process your complaint.
- 7.3. Please allow up to 10 working days for us to respond to your complaint.
- 7.4. It may not be possible to resolve a complaint to everyone's satisfaction. If you are unhappy with our response to a complaint, you have the right to escalate your complaint to the Office of the Australian Information Commissioner ([www.oaic.gov.au/](http://www.oaic.gov.au/)).

## 8. How you can contact us

- 8.1. If you have questions or concerns about how we handle your personal information or this Policy, you can reach out to us through the following mediums:
  - a. **Email:** [crf@crf.org.au](mailto:crf@crf.org.au)
  - b. **Phone:** 08 8243 8258
  - c. **Address:** Channel 7 Children's Research Foundation, 341 Port Road, Hindmarsh SA 5007